



Food and
Nutrition
Service

Park Office
Center

3101 Park
Center Drive
Alexandria
VA 22302

JAN 18 2018

Dear State Agency Director:

I strongly encourage you to attend the upcoming American Commodity Distribution Association (ACDA) Annual National Conference to be held April 29 to May 2, 2018, in Minneapolis, Minnesota. This conference provides a national forum for discussing important issues involving the U.S. Department of Agriculture (USDA) Food Distribution Programs. Attendees will gain knowledge and skills from interaction with other State and local agencies, USDA staff, industry, and other partners that help them do their jobs more effectively.

Important topics to be addressed during the conference include maximizing USDA Foods dollars, best practices for demand-driven food ordering systems, disaster preparedness, and procurement. Program, regulatory, and legislative updates for USDA Foods in schools and household programs will also be provided.

As you can see, the conference will address a wide range of program issues that directly affect State and local agencies involved in the USDA Foods programs, and I strongly urge you to consider attending ACDA this year. Travel to the training is an allowable use of State Administrative Expense funds.

If you have any questions, please feel free to contact me at 703-305-2680.

Sincerely,

A handwritten signature in black ink that reads "Laura Castro".

Laura Castro
Director
Food Distribution Division